

Designated Case Management

Designated Case Management (DCM) services are a component of the IEP/IFSP treatment plan. DCM identifies and addresses special health problems and needs that affect the student's ability to learn, assist the child to gain and coordinate access to a broad range of medically-necessary services covered under the Medicaid Program, and ensures that the student receives effective and timely services appropriate to their needs.

DCM is covered only when:

- There are other Medicaid-covered medical services in the IEP or IFSP (the student's IEP includes services such as Speech, Hearing, OT, PT, Psychology, Social Work, Assistive Technology or Nursing).
- Coordinating activities to assist students receiving special education or early intervention services to gain access to needed medical, social, education and other services.
- Provided by the student's Designated Case Manager.

An integral part of all case management activities is the ongoing monitoring of needed medical, social, educational and other services that are related to Medicaid-covered services and the delivery, adequacy and satisfaction of the treatment plan for the student.

Designated Case Manager Qualifications

The Designated Case Manager is the person responsible for the implementation of the IEP/IFSP treatment plan.

Qualifications

- A bachelor's degree with a major in a specific special education area, or
- Has earned credit in course work equivalent to that required for a major in a specific special education area.

Billing Notes

- There may be only one DCM per student.
- Designated Case Management is for the coordination of Medicaid covered services only-not for social, educational or behavior activities not related to the Medicaid-covered services.
- Designated Case Management may not be billed for students who don't have a medically related disability.

Monthly progress notes

- Must include evaluation of progress, changes in medical or mental status, and changes in treatment with rationale for change
- Must be dated in the month the services were provided (i.e. a monthly progress note for services provided in September must be date in September - *using the last school day of the month is recommended.*

All student information contained in Illuminate is private and confidential:

- Do not share your username and password with anyone.
- Do not write your password down where it can be seen by others.
- Always log off when finished using the system.
- All logging for the month must be completed by the 5th of the following month.

If you have any questions, please contact:

Carol Sink
Medicaid Coordinator
Berrien RESA
269-471-7725 ext. 1143
Carol.Sink@berrienresa.org

