

BERRIEN REGIONAL EDUCATION SERVICE AGENCY
BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
MONDAY, OCTOBER 8, 2018

A regular meeting of the Berrien Regional Education Service Agency Board of Education was held Monday, October 8, 2018 in Distance Learning of the Administrative Center, 711 St. Joseph Avenue, Berrien Springs, Michigan.

I. Call to Order

The meeting was called to order by President Sharon Kalling at 10:00 a.m.

Board members present:

President: Sharon Kalling
Vice President: Cathy Bair
Treasurer: Linda Holt
Secretary: J. Allene Smith
Trustee: Martha Momany

RESA Staff:

Superintendent: Kevin Ivers
Asst. Superintendent: Eric Hoppstock
Director, Bus. Services: Scott Knoll
Administrative Assistant: Christy Boone

Other RESA staff members present: Kerenda Applebey, Craig Blasko, Laurieanne Eckerley, Karen Heath, Lynda Hurlow, Chris Machiniak, Doug Montey, Cyndi Ursprung

Visitors: David Holt, Amanda Mason, Alex Schaeffer

II. Consent Agenda

Motion by Mrs. Holt and supported by Mrs. Bair that the Consent Agenda be approved

A. Approval of Minutes

1. Minutes of Regular Meeting of September 10, 2018 as corrected.

B. General Administration

C. Special Education

The motion carried unanimously.

III. Communications

A. Letter of appreciation from Victoria Davis

IV. Old Business

V. Reports of Committees

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- A. MASB – No report
- B. Berrien/Cass School Boards Association – No report
- C. Building & Site – No report
- D. Personnel/Policy – Meeting will be held before the next Board meeting on November 12, 2018.

VI. Reports, Recommendations of the Superintendent and Information Items

A. Reports

- 1. Activities Calendar – The calendar was reviewed.

B. Recommendations of the Superintendent

- 1. Approval of Board Professional Development Activities – MASB Annual Leadership Conference – November 1-4, 2018 – Agenda Report # 2

A motion was offered by Mrs. Bair and supported by Mrs. Holt that Board members Sharon Kalling, Martha Momany and J. Allene Smith are approved to attend the 2018 MASB Fall Conference November 1-4, 2018 at the Amway Grand Plaza Hotel and DeVos Place, and that appropriate expenses be authorized for reimbursement as per Board Policy. The motion carried unanimously.

2. Possible Employment of Staff

- a. Board Authorized Employment (New/Replacement) – Motion by Mrs. Momany and supported by Mrs. Bair that the following be employed:

- 1. Employment of an Occupational Therapist (Replacement) – Amber VanderWal – Agenda Report #3 – that Amber VanderWal be offered a probationary contract for the 2018/2019 school year as an Occupational Therapist in accordance with the Master Agreement and Policies and Practices of the Board at a salary of \$55,568 to be prorated.

The motion carried unanimously.

- b. Superintendent Appointments – There were no Superintendent appointments.

C. Information Items

VII. Financial Matters

A. Routine Bills

A motion was offered by Mrs. Holt and supported by Mrs. Bair that bills in the amount of \$2,094,116.00 be approved:

General Fund:	\$420,986.40
Special Education Fund:	1,660,396.63
Food Service Fund:	<u>12,732.97</u>
Grand Total:	\$2,094,116.00

The motion carried unanimously.

VIII. New Business

A. General Administration

1. Approval of the 2017-2018 audit for Galien township Schools – Agenda Report #4.

A motion was offered by Mrs. Bair and supported by Mrs. Holt to approve the 2017/2018 Galien Township Schools audit. The motion carried unanimously.

B. Special Education

IX. Presentations & Administrative Reports

- A. Minutes of Parent Advisory Committee (PAC) Meeting of September 18, 2018 – Eric Hoppstock, Assistant Superintendent – Eric reported that there was a good turnout of LEA Special Ed. directors at the meeting.

- B. 2017-2018 Galien township Schools Audit – Alex Schaeffer, Kruggel, Lawton CPA’s

Alex Schaeffer from Kruggel, Lawton presented the Galien Township audit. Although Galien Township Schools is no longer a school district and there is no revenue, an audit is still needed due to the School Consolidation Grant.

- C. Camp Leo – Laurieanne Eckerley

Kathleen, a first year camper from BLC, and Laurieanne Eckerley, Director of Camp Leo, shared the highlights of this year’s camp. There were several games and activities for the 30 campers who participated. The 2019 Camp Leo will be held August 4-7.

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D. BLC Project Update – Amanda Mason, Miller – Davis, Co.

Amanda Mason gave an update on the progress of the BLC project. Amanda stated that the BLC gym will open by October 15th and A-Pod will be ready by the end of November. The pool is expected to be open by winter break. Project II is in the design phase and bids will go out in January, 2019.

X. Hearing of Citizens Present – No citizens wished to be heard.

XI. Adjournment

There being no further business and no objection to adjournment, the meeting was adjourned at 11:05 a.m.

J. Allene Smith, Secretary