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illuminate™ insights is an archived bulletin of information aimed toward users of the Berrien Regional Education Service Agency illuminate™ Special Education System. It is designed to be an ongoing support communication tool to expand user knowledge of the system and to disseminate information as to system updates/changes.

**Adding Goals or Benchmarks to an IEP in illuminate™**

With the needs section completed and the question, "Does the student need a transition plan?" answered you will find yourself at the "Goals Detail" page (if selected earlier in Strengths and Needs section). You may select to "Add a Goal" or "Add a Benchmark."

"Add a Goal" you will find yourself at the new "Add/Edit Goal" section of illuminate™. While it looks different (and it is) this section is much more direct. Follow these steps:

1. Select how the goal will be addressed (Independent, Sequentially, or Simultaneously)
2. Add subject in search here box (reading decoding, behavior, etc.)
3. Select subject area (CF-Curricular Foundations; ECSQP-Early Childhood; GLHSCE-Grade Level High School Content Expectations)
4. Search and select (see screen snip)

"Add a Benchmark", then at the "Add/Edit Goal" section of illuminate™ follow these steps:

1. Select how the goal will be addressed (Independent, Sequentially, or Simultaneously)
2. "Modified Goal Description" At this point you have total discretion in the goal that is written (e.g. Student will read 100 words per minute. Student will initiate conversations with others 100% of the time.)
3. Add subject in search here box. You need to tie the Benchmark that has been written to an existing Educational Standard/Expectation. This is the link to the general curriculum.
4. Select subject area. Search and select. (see screen snip)

Once you have completed steps for either adding a Goal or Benchmark you will need to add short-term objectives.

If you have selected "Add a Goal" you will need to add two short-term objectives: (This screen same as previous versions)

1. Describe short-term objective.
2. What is evaluation procedure? (Select in drop down)
3. What is the criteria?
4. Assessment of progress (not when reporting, but when assessing skills)

If you have selected "Add a Benchmark" you will need to answer the following:

1. What is the evaluation procedure?
2. Assessment of progress (not when reporting, but assessing skills)
3. Baseline Value (what the student is doing now at time writing benchmark)
4. Target Value (where the student will be at end of IEP)
5. Number of objectives (think of as number of reporting periods: trimester, quarters, semester, etc.) Illuminate will divide your benchmark and add corresponding values based upon your selections "SAVE."